

BOARD AGENDA



04 February 2021

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|-----|---|-----|
| 1. | Welcome | MJ |
| 2. | Apologies | JD |
| 3. | Use of Seal | JD |
| 4. | AOCB Approval | MJ |
| 5. | Declaration of Interest on any Agenda Items | ALL |
| 6. | Membership Applications | JD |
| 7. | Matters Arising/Updates | JD |
| 8. | Minutes from Previous Meeting | MJ |
| 9. | Board Members - Items for Future Meetings | ALL |
| 10. | Board Training - Verbal | ALL |
| 11. | Chief Executive's Report | JD |

CONSENT AGENDA

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|-----|------|--|----|
| 12. | i. | Gifts and Hospitality – <i>Standing item</i> | MJ |
| | ii. | Health & Safety – <i>Standing item</i> | |
| | iii. | Management Accounts | |

PRESENTATIONS

- | | | |
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| 13. | Drumshoreland Presentation | |
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REPORTS FOR DISCUSSION

- | | | | |
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| 14. | Reports to be approved following Audit & Finance Sub-Committee | AT | |
| | i. | Outcome of the Annual Rent Review 2020 and Rent Setting Consultation – Proposed Annual Rent Increase 1 April 2021 | |
| | ii. | Draft Annual Budget including Executive Summary | |
| | iii. | Draft 30-Year Financial Plan | |
| | iv. | Treasury Management Strategy | |
| | v. | Risk Map: Q3 Review | |
| | vi. | Telephony | |
| | vii. | Bad Debt Write-Off | |
| 15. | a) Service Improvement Plans 2021/22 | JD | |
| | i. | Asset Management Improvement Plan | |
| | ii. | Asset Management Strategy | |
| | iii. | Customer Excellence | |
| | iv. | Digital | |
| | v. | People | |

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16. Asset Management

- a) Landscaping Contract Extension – Continental Landscapes **JV**
- b) Quarterly Update – Planned Programme to end quarter 3

17. Corporate Services

- a) Key Performance Indicators – to end quarter 3 – *Full KPI Pack can be viewed on the portal* **AC**

18. AOCB – Not discussed elsewhere on Agenda

19. Date of Next Meeting: 04 March 2021