

BOARD AGENDA



05 August 2021

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|-----|---|-----|
| 1. | Welcome | MJ |
| 2. | Apologies | JD |
| 3. | Use of Seal | JD |
| 4. | AOCB Approval | MJ |
| 5. | Declaration of Interest on any Agenda Items | ALL |
| 6. | Membership Applications | JD |
| 7. | Matters Arising/Update | JD |
| 8. | Minutes from Previous Meeting | MJ |
| 9. | Board Members - Items for Future Meetings | ALL |
| 10. | Board Training - Verbal | ALL |
| 11. | Chief Executive's Report | JD |
| 12. | AGM Statement of Readiness | JD |

CONSENT AGENDA

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|-----|-------|---|----|
| 13. | i. | Gifts and Hospitality – <i>Standing item</i> | MJ |
| | ii. | Management Accounts | |
| | iii. | Health and Safety – <i>Standing item</i> | |
| | iv. | Complaints Quarterly Review | |
| | v. | Security Valuation RBS | |
| | vi. | Code of Conduct (<i>located on the portal, forms attached</i>) | |
| | vii. | Approval of Standing Orders (<i>located on the portal</i>) | |
| | viii. | Approval of Sub-committee and Working Group Remits for 2021-22
(<i>Appendices 2 & 3 of the Board Standing Orders, located on the portal</i>) | |
| | ix. | Declaration of Interest (<i>List located on the portal, forms attached</i>) | |

PRESENTATIONS

Linda Ewart – Board Appraisal Feedback (*Reports located on the portal*)

REPORTS FOR DISCUSSION

- | | | | |
|-----|------|---|----|
| 14. | | Reports to be approved following Audit & Finance Sub-Committee | AT |
| | i. | Final Audit Findings Report (<i>RSM report & letter of representation available on the portal</i>) | |
| | ii. | Internal Financial Control Statement | |
| | iii. | Financial Statements for the year ended 31 March 2021 (<i>Financial Statements available on the portal</i>) | |
| | iv. | Risk Map: Q1 Review (<i>Full Risk Map can be located on the portal</i>) | |
| | v. | Risk Management Strategy (<i>located on the portal</i>) | |
| | vi. | Treasury update – Libor Transition – (<i>Report available on the portal</i>) | |

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vii. Bad Debt Write-Off

16. Corporate Services

- a) Board Election Information **JD**
- b) Election of Office Bearers (*verbal*) **JD**
- c) Election to Sub-committees and Working Groups (*verbal*) **JD**
- d) Annual Assurance Statement **MJ**
- e) Key Performance Indicators – to end quarter 1 – *Full KPI pack can be viewed on the portal* **AC**
- f) Strategic Goals Progress Report **AC**

17. Asset Management

- a) Quarterly Development Report **IT**

18. Housing Management

- a) Lettings plan **SY**
- b) Tenancy sustainment contract extension request **SY**

19. AOCB – Not discussed elsewhere on Agenda

20. Date of Next Meeting: 04 November 2021