

# BOARD AGENDA



03 December 2020

- |     |   |     |
|-----|---|-----|
| 1.  | Welcome                                     | MJ  |
| 2.  | Apologies                                   | JD  |
| 3.  | Use of Seal                                 | JD  |
| 4.  | AOCB Approval                               | MJ  |
| 5.  | Declaration of Interest on any Agenda Items | ALL |
| 6.  | Membership Applications                     | JD  |
| 7.  | Matters Arising/Update                      | JD  |
| 8.  | Minutes from Previous Meeting               | MJ  |
| 9.  | Board Members - Items for Future Meetings   | ALL |
| 10. | Board Training - Verbal                     | ALL |
| 11. | Chief Executive's Report                    | JD  |

## CONSENT AGENDA

- |     |      |  |    |
|-----|------|--|----|
| 12. | i.   | Gifts and Hospitality – <i>Standing item</i> | MJ |
|     | ii.  | Management Accounts                          |    |
|     | iii. | Rent Reconciliation                          |    |
|     | iv.  | Quarterly Interest Earned                    |    |
|     | v.   | Health and Safety                            |    |
|     | vi.  | Annual Reports                               |    |
|     |      | • Factoring                                  |    |
|     |      | • Procurement                                |    |

## PRESENTATIONS

No presentations

## REPORTS FOR DISCUSSION

- |     |                         |   |    |
|-----|-------------------------|---|----|
| 13. | <b>Asset Management</b> |   |    |
|     | a)                      | 2020/21 Surplus Spend                         | JV |
|     | b)                      | Tender Approval: Gas Quality Assurance Audits | JV |
|     | c)                      | Drumshoreland – New Development Proposal      | JV |
| 14. | <b>Finance and ICT</b>  |   |    |
|     | a)                      | Loan Update                                   | CP |
|     | b)                      | Security Release – RBS Loans                  | CP |
|     | c)                      | Telephony System upgrade - <i>verbal</i>      | CP |
|     | d)                      | Procurement of Server & SAN replacement       | CP |
|     | e)                      | Statutory Returns – OSCR and FCA              | CP |

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**15. Corporate Services**

a) AEL – approval of Chair

**AC**

16. AOCB – Not discussed elsewhere on Agenda

17. Date of Next Meeting: 04 February 2021