

BOARD AGENDA



04 August 2022

- | | | |
|-----|---|-----|
| 1. | Welcome | AT |
| 2. | Apologies | JD |
| 3. | Use of Seal | JD |
| 4. | AOCB Approval | AT |
| 5. | Declaration of Interest on any Agenda Items | ALL |
| 6. | Minutes from Previous Meeting | AT |
| 7. | Matters Arising/Update | JD |
| 8. | Board Members - Items for Future Meetings | ALL |
| 9. | Board Training - Verbal | ALL |
| 10. | Chief Executive's Report | JD |
| 11. | AGM Statement of Readiness | JD |

PRESENTATIONS

HF4Y report and Imogen Blood

Linda Ewart – Board appraisal feedback

REPORTS FOR DECISION

- | | | |
|-----|---|-------|
| 12. | Reports to be approved following Audit & Finance Sub-Committee | MJ/CP |
| | i. Risk Map – <i>Full risk map can be viewed on the portal</i> | |
| | ii. Bad Debt Write-Off | |
| | iii. Risk Management Strategy | |
| | iv. Final Audit Findings Report incl. Letter of Representation | |
| | v. Internal Financial Control Statement | |
| | vi. Financial Statements to 31 March 2022 | |
| 13. | Laurel Grove – SUDS pond | IT |
| 14. | Share Cancellation | JD |
| 15. | Annual Assurance Statement | JD |
| 16. | Welfare Benefits and Budgeting tender | SY |

REPORTS FOR INFORMATION

- | | | |
|-----|---|----|
| 17. | Finance and ICT | |
| | a) Selection of CRM system | CP |
| 18. | Corporate Services | |
| | a) Board Election Information | JD |
| | b) Election of Office Bearers (<i>verbal</i>) | JD |

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- c) Election to Sub-committees and Working Groups (*verbal*) JD

19. Asset Management

- a) Katherine Street Update IT

20. Housing Management

- a) Garages leased to community at No Charge SY

CONSENT AGENDA

21. AT
- i. Gifts and Hospitality – *Standing item*
 - ii. Health and Safety - *Standing item*
 - iii. Membership Applications – *3 applications attached*
 - iv. Quarterly Management Accounts
 - v. Quarterly Interest Earned
 - vi. Quarterly Development Report – *AHA SHIP table can be located on the portal*
 - vii. Quarterly Planned Programme
 - viii. Quarterly KPI Report – *Full KPI pack can be located on the portal*
 - ix. AEL Update
 - x. Strategic Plan Update
 - xi. Policy Reviews – *policies are available on the portal*
 - Disciplinary
 - Flexible working
 - Grievance
 - Openness & Confidentiality
 - xii. Code of Conduct (*located on the portal, forms attached*)
 - xiii. Approval of Standing Orders (*located on the portal*)
 - xiv. Approval of Sub-committee and Working Group Remits for 2022-23 (*Appendices 2 & 3 of the Board Standing Orders, located on the portal*)
 - xv. Declaration of Interest (*List located on the portal, forms attached*)
22. AOCB – Not discussed elsewhere on Agenda
23. Date of Next Meeting: 03 November 2022