# **BOARD AGENDA**

### 01 August 2024



1	Welcome	AT
2	Apologies	JD
3	Use of Seal	JD
4	AOCB Approval	AT
5	Declaration of Interest on any Agenda Items	ALL
6	Minutes from Previous Meeting	ΑΤ
7	Matters Arising/Update	JD
8	Board Members – Items for Future Meetings	ALL
9	Board Training – Verbal	ALL
10	Chief Executive's Report	JD
11	AGM Statement of Readiness	JD

#### PRESENTATIONS

#### RAAC presentation – Scott Clarke, Harley Haddow

	REPORTS FOR DECISION				
12	Reports to be approved following Audit & Finance Sub- Committee	VB			
	<ul> <li>i. Final Audit Findings Report (Management Letter) incl. Letter of Representation – <i>Report and letter of representation can</i> <i>be viewed on the portal</i></li> <li>ii. Internal Financial Controls</li> <li>iii. Financial Statements to 31 March 2024</li> <li>iv. Bad Debt Write-Off</li> <li>v. Revised Risk Management Strategy</li> </ul>				
13	Strategic Risks Scoring Assessment	СР			
14	Annual Assurance Statement	СР			
15	Proposed Meeting Schedule 2024-25	СР			
16	Asset Management Strategy	ІТ			
REPORTS FOR INFORMATION					
17	9 Day Fortnight Update	JD			
18	Finance and Business Support				
	<ul><li>a) Election of Office Bearers and Sub-committee membership</li><li>b) Annual Report on Complaints</li><li>c) Changes to Charity Law</li></ul>	СР СР СР			

## **BOARD AGENDA**

### 01 August 2024



Agenda

		Consent Agenda	
19	a)	Gifts and Hospitality – Standing item	AT
	b)	Health and Safety Report	
	c)	Quarterly Management Accounts to 30 June 2024	
	d)	Quarterly Interest Earned	
	e)	Quarterly Development Report	
	f)	Quarterly Planned Programme	
	g)	Quarterly KPI Report – available on the portal	
	h)	AEL update	
	i)	Strategic Plan Actions Update	
	j)	Code of Conduct (located on the portal, forms attached)	
	k)	Declaration of Interest ( <i>list located on the portal, forms attached</i> )	
	I)	Policy Reviews – policies are available on the portal	
		Senior Officer Remuneration	
		Special Leave	
		Recruitment and Selection	
		Equity, Diversity & Inclusion	
		Serious Complaints against the CEO	
20	AOCB -	- Not discussed elsewhere on Agenda	

21 Date of Next Meeting: 03 October 2024