

BOARD MEETING

18 September 2025 at 6:00pm



AGENDA		
1.	Welcome	KA
2.	Apologies	KA
3.	Approval of previous minutes	KA
4.	AOCB approval	KA
5.	Declaration of Interest on any agenda items	ALL
6.	Matters arising/update	KA
7.	AEL Manager's Report including: <ul style="list-style-type: none">Appendix 1 Performance report Quarter 1 – To June 2025	VW
PRESENTATIONS		
	None	
FOR APPROVAL		
8.	Report on AEL Action Plan <ul style="list-style-type: none">Appendix 1 - AEL Business Action Plan Tracker 2025-2028	VW
9.	Risk Register: Review of key risks <ul style="list-style-type: none">Appendix 1 Risk Map	VW
10.	Policy review- <ul style="list-style-type: none">Appendix 1 F01-Financial Regulations Current v ProposedAppendix 2 F01 Financial Regulations	VW
FOR INFORMATION		
11.	Finance Report including Management Accounts and Liquidity update – Quarter 1 – 30 th June 2025 <ul style="list-style-type: none">Appendix 1 2025-06-30- AEL Full Management AccountsAppendix 2 2025-06-30- AEL NB Management AccountsAppendix 3 2025-06-30- AEL Income StatementAppendix 4 2025-06-30- AEL Balance Sheet	VW

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12.	Financial Audit Report (C&T Audit Finding) NOTE: The annual audit of the company was carried out by CT in June 2025 with the Board signing off the accounts in July. As part of the parent companies audit, they are issued with an Audit Findings Report which highlights any areas related to Almond Enterprises, the auditors did not raise any issues in relation to AEL.	VW
13.	Annual Report - Health and Safety <ul style="list-style-type: none">Appendix 1 -RBS Mentor H&S Comparison vs Citation Mentor H&S	VW
14.	Board Members: Items for future meetings	KA
15.	Date of next meeting Thursday 18th December 2025 6.00pm, In person.	KA