

Cleaning & Environmental Operative



Job Description

Reporting to the Manager you will undertake a variety of property management support duties including:

- Clearing and cleaning void properties & communal stairs
- General estate maintenance (litter picking, gritting, cleaning gutters etc.)
- Cleaning new build residential and commercial properties
- Minor repairs
- Grasscutting/landscaping
- Window cleaning
- Office cleaning
- Loading/unloading vehicles and removing rubbish to refuse sites
- Ensure safe working practices are adhered to
- Carry out regular vehicle inspection
- Admin – inc. mileage updates, refuse permits, receiving and making telephone calls etc.
- Assist with undertaking any other regular, or ad hoc work, as business needs dictate, e.g. handy person work

Person Specification

- Full clean driving licence required
- Previous experience of cleaning / property maintenance or equivalent transferrable skills
- Ability to follow work methods as shown
- Ability to work to consistent high standards
- Must be physically fit and able to lift weights, work at height, work in all seasons etc.

Desirable

- Familiarity with local area
- First Aid Certificate
- Health and Safety Certificate
- British Institute of Cleaning Services (BISC) qualified or equivalent

Place of Work

Work is based at our premises in Craigshill, Livingston with a significant part of the day spent at locations where work is being undertaken within Craigshill and the wider West Lothian area.